

TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

www.dps.texas.gov



STEVEN C. McCRAW
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A. CYNTHIA LEON

December 21, 2011

Traimer J. Woytek
County Judge
Post Office Box 243
Hallettsville, Texas 77964

Dear Judge Woytek:

The purpose of this correspondence is to initiate communication between the Department of Public Safety (DPS) and Lavaca County for the possibility of entering into a partnership for the county to support a scheduled driver license office. DPS now has advanced technology and new equipment needed to re-open a scheduled office in Lavaca County. This new equipment will remain in the scheduled office at all times.

In order to retain a driver license office, DPS requests certain requirements for the county to meet. All requirements for this partnership are listed in the attached Interlocal Cooperation Contract. Also attached is the recommended layout of office space that is optimized for Americans with Disabilities Act compliance.

By signing the Interlocal Cooperation Contract, Lavaca County agrees to provide the necessary items to allow DPS to provide driver license services. If Lavaca County does agree to enter into a partnership with DPS to support a scheduled driver license office, please return the signed contract by close of business on January 31, 2012.

If you have any questions, please contact Lori Melcher by phone at 512- 424-5370 or by email at lori.melcher@dps.texas.gov.

Sincerely,

Steven C. McCraw

Cc: DLD Regional Manager
Regional Commander
DLD Assistant Director
Public Affairs and Policy

Attachments

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